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Maintenance

**REPORTING SUSPECTED INTENTIONAL
DAMAGE OR TAMPERING TO AIRCRAFT**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction establishes responsibilities and procedures for reporting information on suspected intentional damage to aircraft assigned to or transiting McChord AFB. This instruction applies to personnel assigned or attached to the 62d Airlift Wing (62 AW).

1. Reference. AMCI 21-101.

2. Responsibilities. Squadron commanders, supervisors and applicable staff agency personnel are responsible for ensuring compliance with this instruction. Commanders are responsible to develop squadron policies for reporting procedures in support of this instruction. Following the guidelines of this publication will help prompt reporting, investigation, and a thorough program to eliminate intentional damage to aircraft.

3. Procedures:

3.1. Personnel will report any suspected intentional damage or tampering to the Maintenance Aircraft Coordination Center (MACC) at extension 4-3336 or 4-2838, and will give all known information at the time.

3.2. The MACC will notify the 62d Logistics Group commander, 62 AW Command Center duty officer and the applicable squadron commander. The 62 AW Command Center duty officer will notify the 62 AW commander, 62d Operations Group commander, 62 AW Safety and the 62d Security Police (62 SPS).

4. Reporting:

4.1. Personnel reporting suspected intentional damage or tampering of an aircraft to the MACC **WILL NOT DISTURB THE SCENE**, and will make themselves available to assist during the investigation.

4.2. The MACC will:

4.2.1. Notify the 62d Aircraft Generation Squadron production superintendent or 62d Maintenance Squadron production superintendent requesting an evaluation of the damage and security of the aircraft forms binder.

4.2.2. Inform the supervisor **NOT TO DISTURB EVIDENCE OR AFFECTED AREA** unless necessary to make the aircraft safe. The supervisor will request technical assistance when necessary and will preserve the area of suspected intentional damage until security police arrive.

5. Investigation of Suspected Intentional Damage or Tampering of Aircraft. After damage is determined to have occurred, security police will determine course of action necessary to complete the investigation. Maintenance personnel will assist where applicable by providing needed information when requested, such as, recent history of involved aircraft.

DUNCAN J. MCNABB, Colonel, USAF
Commander, 62d Airlift Wing